On November 4, 1963, phone call was received from SAIC Gerald L. Helm, White House Detail, stating that the Trade Mart had been suggested for the luncheon place for The President on the proposed visit to Dallas about November 21st, but that it was apparently not as good as the Woman's Building at the State Fair Grounds; that the Trade Mart had about sixty entrances and six cat walks; that these places should be inspected and that he be notified thereto.

Special Agent Robert A. Stewart and I then proceeded to the Trade Mart building, 2100 Stemmons Freeway, then to Market Hall, just across Industrial Blvd., from the Trade Mart, and then to the Woman's Bldg., Fair Park.

Then returned to the office and telephoned SAIC Helm and informed him that the Trade Mart did pose security problems due to the fact that there were three floors above the courtyard where the luncheon would have to be held, each floor having balconies on all four sides and two suspended bridges or cat-walks on each floor, and that there were many entrances on each floor.

SAIC Helm was informed that Market Hall, which has one hundred and seven thousand feet without any columns or pillars would be satisfactory security wise, but that it was not available on the date in question.

It was further stated that the Woman's Bldg., offered no problems as to security, but that it had many small supporting beams, low ceiling and somewhat unsightly.

On November 13, 1963, accompanied Special Agent Winston G. Lawson and Mr. Jack Paterbaugh to office of Mr. A. W. Cullum, President of Chamber of Commerce, then went to view the Trade Mart and then the Woman's Building, State Fair Grounds. We also went to office of Mr. Felix McKnight, Editor of the Dallas Times Herald. Also accompanied SA Lawson to Love Field where we met Aviation Director Coker and Asst. Aviation Director McGready and examined proposed area for spotting the planes of The President, The Vice-President and the press.

On November 14, 1963, accompanied SA Lawson to office of Mr. Eugene Locke, Attorney, Republic National Bank Bldg., for further discussion of plans for the visit. Also on this date again went to Love Field where another meeting was held with Mr. McCreary and study made of proposed arrival point. We also drove the route that would possibly be selected in order to approximate the travel time that would be needed.

On November 15, 1963, we again went to the Trade Mart and conferred with Manager Cooper. We also went to office of Chief of Police Jesse Curry and conferred with him, informing him that luncheon site had not been definitely selected and that we would meet with him later. We then met Mr. Cullum and Mr. John Stemmons and Mr. Paterbaugh at the Baker Hotel. During the afternoon we attended a committee meeting at the Baker Hotel attended by Chamber of Commerce Manager Cullum, and others where general discussion was had relative to plans for the visit.
On November 16, 1963, accompanied SA Lawson to the Trade Mart where we met Manager W. E. Cooper and others. Final plans to security, catering, etc. Also met with press representatives and others re location of cameras, etc.

On November 16, 1963, accompanied SA Lawson to the Trade Mart where we met Mr. Wayne Hawkes of the White House Staff, Manager Cooper and members of his staff, and conferred re proposed arrangements of the luncheon. We then went to Love Field where we met Deputy Police Chief Lundy and Asst. Chief Bachelor and again looked over place where the planes would park. Asst. Aviation Manager McGready met us and was in on this discussion. We then clocked the motorcade route with the above named police officials from Love Field to the Trade Mart. We also discussed the area to be secured for parking of the motorcade vehicles.

On November 15, 1963, we met Asst. Chief Bachelor and Deputy Chief Stevenson at the Trade Mart and were also joined by Deputy Chief Burris of the Fire Department and Trade Mart Manager Cooper and his assistants and the details of the security of the building were discussed in detail.

On November 20, 1963, we proceeded to Love Field where we met Asst. Aviation Manager McGready and started negotiations to obtain additional space for the arrival and departure of the three planes. We then returned to the Trade Mart for further conference with Manager Cooper and others. Later we returned to Love Field and met Major Charles Medtal and Asst. Aviation Director McGready and final plans discussed.

On November 21, 1963, we attended meeting at the Bloom Advertising Agency, 512 South Akard St. We then went to Love Field where we met Deputy Police Chief’s Charles Bachelor and N. T. Fisher, Asst. Aviation Director McGready and Major Medtal and final security arrangements were made after additional space had been obtained. We then went to Continental Bus Company, enroute to office of Chief of Police Curry where we met with him and his command officers and again went over final security plans. It was agreed that Chief Curry would be coordinator at previous meeting and that he would call on the Dallas County Sheriff Bill Decker and Major Guy Smith, Texas Department of Public Safety, for additional personnel for security purposes in connection with the visit of The President to Dallas on November 22nd. Sheriff Decker and Major Smith had been contacted and agreed to this plan and offered their full support.

On the evening of November 21st, we met Special Agents accompanying The President’s car and the follow up car and upon their arrival via cargo plane at Love Field, and through the cooperation of the office of the Aviation Director the cars were placed in the basement of the Administration Building with continuous police guard.

Confidential

Sorrels Exhibit No. 4—Continued